



## RiverShare Assembly of the Whole Committee

Davenport Public Library, Small Meeting Room

November 15, 2018

2:00 p.m.

### 1. Roll Call

### 2. Approval of Minutes of September 20, 2018

### 3. Treasurer's Report and Approval of Financial Reports (Kane)

### 4. Committee Reports

- A. **ILS Administration Committee** – conference calls with ILL
- B. **Technical Services Committee** – last meeting October 19, 2018; next meeting January 10, 2018
- C. **Circulation/Delivery Committee** – October 24, 2018 meeting cancelled; next meeting TBD
- D. **Information/PAC Committee** – last meeting August 14, 2018; next meeting February 13, 2019

### 5. Old Business

- A. **OverDrive integration update** – ILSAdmin; Owings
- B. **Iowa Open Meetings Law training required by the RiverShare bylaws**: State Library of Iowa self-paced training at <https://statelibraryofiowa.lmscheckout.com/Course/view/478511>; annual roll call certification
- C. **Update proxy list** – Directors must submit Help Desk ticket to add proxy to Directors mail list and remove old
- D. **Spark messaging system** – Use discontinued per AOW vote on July 19, 2018; member notification needed
- E. **Discussion of fines** – revisit discussion from last meeting

### 6. New Business

- A. **Polaris after-hours upgrade** – Price quote for upgrade to version 6.1 on December 3, 2018: \$3,000.00 (budgeted amount was \$2,420.00)
- B. **RiverShare budget, FY20** – Kane; proposed budget e-mailed on November 1, 2018

### 7. Future Business

- A. **Future automation system options** – Suggestion to appoint an ad hoc committee by 2020 to investigate vendor and automation system options for the future (per AOW minutes March 15, 2018.)
- B. **MOBIUS delivery contract renewal** – Current contract expires June 30, 2019.

### 8. Other and updates, questions, comments from individual member libraries

### 9. Adjourn

Next AOW Meeting: 2:00 p.m. Thursday, December 20, 2018, Davenport Public Library, small meeting room