



## RiverShare Assembly of the Whole Committee

Davenport Public Library, Main Library Small Meeting Room

February 21, 2019

2:00 p.m.

### 1. Roll Call

### 2. Approval of Minutes of January 17, 2019

### 3. Treasurer's Report and Approval of Financial Reports (Kane)

### 4. Committee Reports

**A. ILS Administration Committee** – last meeting February 5, 2019 2:00 p.m. at BPL; next meeting tentatively March 5, 2019 2:00 p.m. at BPL; regular conference calls with III

**B. Technical Services Committee** – last meeting October 19, 2018; next meeting April 11, 2019 at DPL Eastern at 10:00 a.m.; Chair Merideth Willett, DPL

**C. Circulation/Delivery Committee** – last meeting February 13, 2019; next meeting April 24, 2019 2:00 p.m. at a location TBD; chair Greg Benefiel, MUS

**D. Information/PAC Committee** – last meeting February 12, 2019; next meeting May 14, 2019 2:00 p.m. at SCC; chair Sarah Carlin, SEL

### 5. Old Business

**A. Vote on juvenile fine recommendation:** “Recognizing that fines create a barrier to access to library materials, RiverShare recommends that member libraries not charge fines on any juvenile materials”

**B. MOBIUS delivery contract renewal:** Current contract expires June 30, 2019.

**C. Text and email notification times:** Process fine, overdue, bill, 2<sup>nd</sup> hold, claim, and courtesy notices and populate hold notices daily at 7:30 a.m. Polaris recommends running this job while the branches are closed to avoid taxing the system. It can be scheduled to run at a different time on the weekends. Hold notices process daily, every 4 hours between 9:00 a.m. and 8:00 p.m.

### 6. New Business

**A. Innovative Users Group Conference (IUG):** May 5-8, 2019, Sheraton Grand Phoenix, Phoenix, AZ. A preliminary program draft is available on the [Innovative Users Group website](#) (login required).

### 7. Future Business

**A. Future automation system options** – Suggestion to appoint an ad hoc committee by 2020 to investigate vendor and automation system options for the future (per AOW minutes March 15, 2018.)

**B. A. Iowa Open Meetings Law training required by the RiverShare bylaws:** State Library of Iowa self-paced training at <https://statelibraryofiowa.lmscheckout.com/Course/view/478511>; annual roll call certification in September

### 8. Other and updates, questions, comments from individual member libraries

### 9. Adjourn

Next AOW Meeting: 2:00 p.m. Thursday, March 21, 2018