



## RiverShare Assembly of the Whole Committee

Davenport Public Library, Main Library Small Meeting Room

August 15, 2019

2:00 p.m.

### 1. Roll Call, Introduction of new officers and secretary

### 2. Approval of Minutes of June 20, 2019

### 3. Treasurer's Report and Approval of Financial Reports (Kane)

### 4. Committee Reports

**A. ILS Administration Committee** – Groskopf

**B. Circulation/Delivery Committee** – last meeting July 24, 2019; next meeting October 23, 2019; chair Greg Benefiel, MUS

**Recommendation:** Circulation manual, revised sections 17 and 18, emailed with agenda.

**C. Information/PAC Committee** – last meeting August 13, 2019; next meeting November 12, 2019; chair Sarah Carlin, SEL

**D. Technical Services Committee** – last meeting July 11, 2019; next meeting September 12, 2019; Chair Melita Tunnicliff, LEC.

### 5. Old Business

**A. MOBIUS delivery contract renewal:** Previous 2-yr. contract expired June 30, 2019. Individual libraries have been invoiced for service.

### 6. New Business

**A. Election of FY20 Officers:** Per the alphabetical rotation specified in the bylaws, Musser Public Library will be chair and Scott Community College Library will be vice-chair, chair-elect. Mallory Moffitt, Musser Public Library will be appointed secretary by the Chair.

**B. FY20 Proxy designations:** Delegates update their proxy designations with the secretary.

### 7. Future Business

**A. Future automation system options** – Suggestion to appoint an ad hoc committee by 2020 to investigate vendor and automation system options for the future (per AOW minutes March 15, 2018.)

**B. Iowa Open Meetings Law training required by the RiverShare bylaws:** State Library of Iowa self-paced training at <https://statelibraryofiowa.lmscheckout.com/Course/view/478511>; new delegates must complete training by the annual roll call certification in September

### 8. Other and updates, questions, comments from individual member libraries

### 9. Adjourn

**Next AOW Meeting: 2:00 p.m. Thursday, September 19, 2019, Davenport Public Library Main Library**