



# RiverShare Assembly of the Whole Committee

Davenport Public Library, Main Library Small Meeting Room

October 17, 2019 2:00pm

1. **Roll Call**
2. **Approval of Minutes of August 15, 2019**
3. **Treasurer's Report and Approval of Financial Reports (Kane)**
4. **Committee Reports**
  - A. **ILS Administration Committee** – Last meeting October 15, 2019; Groskopf, DPL.  
**Recommendation:** Suppress the gender field in the patron registration. ILS Admin also asks the Circulation Committee to redo the RiverShare patron registration form to remove gender as an option.
  - B. **Circulation/Delivery Committee** – Last meeting July 24, 2019; next meeting October 23, 2019; chair Greg Benefiel, MUS
  - C. **Information/PAC Committee** – Next meeting November 12, 2019; chair Sarah Carlin, SEL. Kane: Last meeting was cancelled due to a lack of agenda items.
  - D. **Technical Services Committee** – Last meeting September 12, 2019; next meeting December 12, 2019; Chair Melita Tunnickliff, LEC.
5. **Old Business**
  - A. **FY20 Proxy designations** – Delegates update their proxy designations with the secretary.
6. **New Business**
  - A. **Amend by-laws to allow for quarterly meetings**
  - B. **Proposed FY21 Budget**
  - C. **Retain Polaris as preferred provider** - avoid ad hoc committee in the future.
7. **Future Business**
  - A. **Future automation system options** – Suggestion to appoint an ad hoc committee by 2020 to investigate vendor and automation system options for the future (per AOW minutes March 15, 2018). Proposed to stay with RiverShare agree to stay with Polaris to avoid ad hoc committee in the future.
  - B. **Iowa Open Meetings Law training required by the RiverShare bylaws** – State Library of Iowa self-paced training at <https://statelibraryofiowa.lmscheckout.com/Course/view/478511>; new delegates must complete training by the annual roll call certification in September
8. **Other and updates, questions, comments from individual member libraries**
9. **Adjourn**

**Next AOW Meeting: 2:00 p.m. Thursday, November 21, 2019, Davenport Public Library Main Library**