



RiverShare Mission Statement:

The mission of the RiverShare Libraries is to provide optimum access to member libraries through resource sharing, including an ILS (integrated library system), delivery, and governance.

RiverShare Assembly of the Whole Committee Minutes

Minutes submitted by Lisa Powell Williams, AOW Secretary (Moline Public Library)

Scott County Community College Library

July 16, 2015

2:00 p.m.

1. Roll Call (Lisa)

Present: Bettendorf Public Library (Sue Mannix); Clinton Community College Library (Sally Myers); Clinton Public Library (Brad Wiles); Robert R. Jones Public Library District (Jeff Stafford); Davenport Public Library (Amy Groskopf); East Moline Public Library (Laura Long); Kaplan University Library (Marlene Metzger); Moline Public Library (Lee Ann Fisher); Musser Public Library (Pam Collins); River Valley Public Library District (Kimberly Riley); Rock Island Public Library (Angela Campbell); St. Ambrose University Library (Julia Dickinson); Scott Community College Library (Michelle Bailey); Scott County Library (Tricia Kane); Sherrard Public Library District (Bobbi Jackson); Silvis Public Library (Nancy Ashbrook)

Absent: Ashford University Library, Henry C. Adams Public Library, LeClaire Community Library (proxy given to Sue Mannix), Muscatine Community College Library

Guests: Moline Public Library (Kelly Giovanine)

2. Approval of Minutes of June 18, 2015

Approved as amended.

3. Financials (Tricia)

Tricia reviewed financial report.

Amy moved.

Marlene seconded.

Financial Statement approved.

4. Vice President's Report (Laura)

No report.

5. Committee Reports

A. ILS Committee

Met July 7th for regular meeting. Discussion about how to least painfully separate holds, acquisitions, etc. regarding the forthcoming potential IL libraries move to PrairieCat.

Possibly several (e.g. 6) weeks' overlap of both catalogs, working with SAU model. No recommendations to group at this point.

Items related to Circulation functions, will take to Circulation to bring back to AOW for recommendation.

New Polaris production server went up a week ago Monday; hopefully, issues have been smoothed out now, including holds notification. A couple of “strange things” have popped up with overdues for items not yet due.

Issues with server memory from yesterday should now be fixed.

B. Tech Services Committee

Vice Chair will be Susan Green BPL.

Brad inquired about Overdrive titles notification from RS Overdrive. It was clarified that RS Overdrive consortia committee works to purchase these. Advantage title lists are separate.

C. Circulation Committee

Want fee description for Friends Foundation printing added to drop down.
Alternative pick up collection to add Davenport Reads, regarding school card stats.
These can be removed from view library by library choice.

Motion to add these two items was moved by Michelle
Seconded by Sue.
Motion passed.

D. PAC Committee

Chair cannot serve this year. Committee has a Vice Chair and Secretary. Seeking a chair; Laura is continuing still for now. Please let her know if you or your staff interested in serving in this capacity. No vote for officers has taken place, due to Chair vacancy.

Brad asked if committees have office slate actively staffed other than PAC. As per Laura, yes, other committees all have chairs. Laura will send membership email seeking PAC chair.

E. IT Committee

Question arose as to if this committee is still active. Bylaws committee was asked to be appointed as needed, as per Lee Ann. It will be removed from agenda for upcoming meetings.

F. PR Committee

The PR Committee will meet at 2:30 second Monday of the month for the coming year. Michelle reported from PR committee about AOW’s message to PR Committee regarding Illinois libraries leaving, as there is concern especially as to what frontline staff should be saying to the public. Discussion ensued regarding “How do we wish to respond if RS changes are picked up in the news?”
Discussed events that PR committee attends, such as the RI Arsenal employee event monthly; going forward will promote individual libraries rather than RiverShare.

RiverShare banner for event use has arrived.

G. Other

None

6. New Business

A. Updating committee contact information

New committee chairs should get training as to how to update their section of the website from outgoing committee chair rather than submitting a Help ticket. If there's a request to modify homepage, this would require a Help ticket. A Help Desk ticket will need to be added to committee lists/listserv and/or remove committee members/chairs. Brad noted committees will be reached out to, to ensure that they have these.

B. Report on Mobius presentation and courier service options

Amy and Sue reported that last week (week of July 6), a group of IA academic libraries met considering forming consortia that would provide delivery across IA; the discussion included some public libraries and State of IA Librarian, Michael Scott, who were also invited to hear from MALA and Mobius (delivery vendor similar to MALA, as well as a 72 library member consortia). Not anything different in presentation as per Sue. Mobius serves a several state consortium. Cost difference between Mobius (e.g. \$4,000 per location/yr., \$3000 less for Sue/BPL); there is also a variance in number of deliveries per week. Mobius prices by number of stops, rather than volume. Mobius must purchase bags \$10/each. MALA provides free bags. The most attractive thing about Mobius is electronic online tracking for their bags, a scanning code and can print labels from website.

Sue recommends from IA Libraries perspective to have RiverShare do a RFP for Mobius. IA Academic libraries will decide regarding Mobius in the next couple of months. Altoona Public Library has already joined Mobius as a standalone.

C. Update on Illinois libraries possible move to RAILS/Prairie Cat

Four Illinois library boards have voted to (Moline, Silvis, East Moline and Coal Valley) move to PrairieCat. The remaining library boards will vote by end of July. The next Illinois libraries meeting will be in early August and the Illinois libraries will have an agenda item regarding this at the August AOW meeting. Two votes coming up are perceived as tentative.

Sue asked if the Iowa libraries are invited to attend the PriarieCat planning meetings. Laura noted that would be fine. Concern was expressed regarding open meetings, if a quorum of RiverShare libraries meet arose and was discussed. No decision as of yet and libraries are not meeting to conduct business, rather are meeting to pursue course of action. Lee Ann noted she thought was a private decision at this point, until there is a final vote, there isn't anything to discuss. If there is a final decision at the August meeting, Amy asked if Iowa libraries would be notified before media alerted/press release sent.

Amy expressed concern regarding the impact to future pricing from Polaris with Illinois potentially withdrawing. Amy spoke about SAU fees. Amy was surprised that Polaris personnel all knew about the Illinois libraries discussions, as Judy at RAILS had contacted them. Amy would prefer not to have vendor have mixed messages and confuse the vendor. Laura was under impression that Judy went to Innovative, not Polaris, though they are all now merged company. Judy wanted to get idea to ballpark cost estimates for Illinois libraries' grant totals to cover extraction fee. Data cleanup questions were discussed.

Brad would like to see RiverShare "be together" regarding any kind of message to the public and media and have a plan in place as soon after the Illinois libraries' August meeting, as soon as possible. Lee Ann reiterated that what will be happening won't be known until all the boards have voted; all should vote by or on July 30.

Sue noted that informal discussions among Iowa librarians who wanted to open up a discussion about message concerns all of RiverShare and that the President could opt for an RS ad hoc committee. A prepared statement would be preferred.

Brad thinks it good idea to have a draft ready that could be readily could be changed, so that all say the same thing.

Angela noted that it would be discussed at the Illinois Libraries August meeting, as well. It was suggested that committees could compare drafts; Brad noted that perhaps some Iowa libraries could attend the Illinois libraries Aug. 5th meeting to work on such a statement with them.

Nancy voiced that Brad could appoint a 5 member ad hoc committee to address this. According to RiverShare bylaws, a statement regarding such issues comes from the RiverShare President. Brad appointed an ad hoc committee to draft statement after the Illinois libraries meet in August. Brad, Pam, Lisa Lockheart (RIP) and Kelly Giovanine (MPL) volunteered to serve on this ad hoc committee.

Julia asked what message to craft to frontline staff other than “we don’t know what’s happening.” Julia noted that she favors language similar to Amy’s statement of we’re making the best decisions about how to serve needs of Q C libraries.” SAU has already as a staff “this is what we’re going to say,” about withdrawing.

Lee Ann reiterated that all libraries are voting on the same motion and the result is dependent on all 8 libraries votes.

Suggestions to the ad hoc committee regarding the message include “under consideration by IL libraries, but we don’t know what the result will be, from Nancy. Sue noted her front line staff should refer to her, as director. Jeff Stafford noted the same.

Lee Ann reviewed what PrairieCat will be paying for and noted the cost savings.

Pam Musser shared that Illinois libraries have been very open and that there is a fiscal crisis in Illinois and the libraries are doing what they need to do to stay viable. Pam noted that RiverShare doesn’t need to “push” for a message in the next two weeks. Rather, create lists regarding the questions we need answered should be drafted and how we can best do this should be discussed and then we should get together in a cooperative way and share lists about how we’ll address this change.

D. Discussion of creation of Iowa libraries ad hoc committee

This is separate from message crafting discussion ad hoc committee and more related to Polaris contract negotiation going forward, possibly looking for other libraries to join

Sue would like Brad and she to get some sense of support from Iowa libraries continuing in RiverShare.

Scott County, Musser, Clinton, Davenport Public Library and Bettendorf Public Library in an informal poll shared they were planning to stay in RiverShare and will be an ad hoc committee. EICC (SCC) is exploring options including exploring academic consortia and will need to go to their board.

Public Tricia shared that Overdrive service fee contract runs June to May and the Academic contract from August to July.

E. Discussion of vendor contract agreements and negotiations timeline (Polaris, Overdrive, MALA, etc.)

RiverShare is locked in until November 2015 and we have option to lock in on a year by year basis, and price will be honored, but can negotiate as of Nov. 3rd, (our go live date). Amy’s informal discussion with Polaris would be on a cost recovery basis library per library, but not in effect until after November.

Overdrive contract three years left; Sue shared that she thought that Illinois libraries should make restitution for the contracted fees. Amy noted that this could be a wash, as fewer dollars devoted to Advantage content, as smaller constituent pool should ensure enhanced patron access.

A question concerning the discrepancy between 28E agreement and RiverShare bylaws was posed by Sue. Pam noted that she thought we'd pretty much decided that plenty of notice is/would be given.

F. Discussion of messaging and transparency during possible upcoming transition

Refer to discussion under Item C

G. Other

7. Old Business

A. Bylaws revisions – Intergovernmental agreements

Sue spoke with her City Attorney, who said the 28 E would take precedence as it was signed first. She noted it would depend upon what works out for other libraries, though could hold them to contract agreement. 180 days interpretation, Dec. 31st. "It depends" on the outcome and the financial ramifications. Brad inquired if libraries still be "on the hook" for fees after the 180 days pullout? Illinois library boards are voting for June 30th date for withdrawal. Brad asked if the Bylaws Committee will meet again to align with 28E. Lee Ann noted that bylaws should match the 28E. Bylaws Committee meeting will be setup to address this and a few other minor issues.

B. Vendor liaisons – Muse Global and others

RiverShare needs someone to take Natalie's role with MuseGlobal Polaris contact. Pam volunteered Bobby at Musser to do this. Amy, Bryon, Kim and Maria are points of contact for River Share and Maria and Amy are points of contact for Overdrive.

C. St. Ambrose withdrawal from RiverShare

Official letter from SAU will withdraw received.

D. Other

Ashford University will be closing at end of Spring 2016 semester. Brad will talk with Dana at Ashford regarding RiverShare. Marlene from Kaplan noted that a student was not allowed access due to the fine rate. This was clarified. Kaplan is shortening hours and will submit help ticket to this effect.

Lee Ann asked if anyone else had experienced Moline's "bowing" patron problematic behavior. No others had.

8. Other

None.

9. Adjourn

Lee Ann moved to adjourn.

Next AOW Meeting is 2:00 p.m. on August 20, 2015 at Silvis Public Library.