



RiverShare Assembly of the Whole Committee

Davenport Public Library Main Library

December 15, 2016

2:00 p.m.

Minutes taken by Connie Owings, Scott County Library System

1. Roll Call

Present: Bettendorf Public Library (Maria Levetzow); Clinton Public Library (Brad Wiles); Davenport Public Library (Amy Groskopf); Kaplan University Library (Marlene Metzgar); LeClaire Community Library (Ellen Miller); Muscatine Community College Library (Nancy Luikart, via GoToMeeting); Musser Public Library (Robert Fiedler); Scott Community College Library (Michelle Bailey); Scott County Library System (Tricia Kane)

Not Present: Clinton Community College Library

Guests: Connie Owings, Secretary; Susan Green, Technical Services Committee chair; Carina Mulcrone, Circulation Committee chair.

2. Approval of Minutes: Owings asked for a correction to the minutes: Under number 5C, Old Business, Bylaws Ad hoc Committee report, add “of the 28E” after the words “possible revision”. Kane moved to approve the November 17, 2016 minutes as amended; second by Miller. Motion carried.

3. Treasurer’s report and approval of Financial Reports (Kane)

The financial reports were e-mailed with the agenda. RiverShare Libraries account balance is \$61,010.29. Invoices paid since the previous financial report: GoToMeeting. Bailey moved to approve the financial reports as presented; second by Fiedler. Motion carried.

4. Committee Reports

A. ILS Committee (Groskopf) – The Illinois libraries data purge scheduled for the end of October (patrons and items and bibs) hasn’t happened so far. ILS committee has been in contact with III/Polaris on this. The software upgrade to Polaris 5.1/SP1 scheduled for November 28, 2016 happened as planned. We could implement a new feature on patron receipts, “you saved... \$” which shows amounts of money saved by using the library this transaction, over the past year, and since the patron got their library card. This was referred to the circulation committee for discussion. It can be turned on library by library but the wording on the receipts is system-wide.

B. Technical Services Committee – No report; no meeting

C. Circulation Committee – No report; no meeting

D. PAC Committee – No report; no meeting; next meeting scheduled for Jan. 4, 2017 at Bettendorf.

5. Old Business

A. III/Polaris quote for removing Ashford, Kaplan, and St. Ambrose (Groskopf) – The quote for removing the information of Ashford, Kaplan, and St. Ambrose from RiverShare is \$ 2,470. Wiles moved to bill those libraries in equal shares for the cost of the data removal in order to have the funds available when we are billed by III/Polaris. Second by Levetzow. Motion carried. Kane will send out the bills.

B. Interstate borrowing privileges – data gathering by circulation committee (Mulcrone) – All of the patron codes are working the way they are designed to work. Mulcrone will post the spreadsheet to the website.

C. Bylaws Ad hoc Committee report (Levetzow, Luikart) – Levetzow sent out the latest bylaws draft via the directors email list on Nov. 21, 2016. A question was asked about term limits – there are none in this draft. It is possible some of the information in Article 11, Termination of Membership may need further clarification but it will be handled after the review of the 28E agreement. The vote on the new bylaws will be on the agenda for the January 2017 meeting.

D. III/Polaris Contract Ad hoc Committee report (Groskopf, Kane, Wiles) – Our Year 7 payment in November 2017 covers the contract period of November 2017 through October 2018. We have been unable to get III/Polaris to respond to any communication about the future of our business relationship with them at the end of our current contract. There was discussion of when we should begin to inquire with other vendors for possible migration. It was agreed that it should be in early 2017 and that we will let III/Polaris know that we are approaching other vendors. Groskopf will try to set up a conference call between III/Polaris and the Contract Ad hoc committee or preferably with the whole AOW. There may also be a few AOW members going to the National Users Group meeting in Maryland where we could potentially meet with III/Polaris management.

6. New Business

A. Vote to bill the PrairieCat consortium for the data cleanup resulting from the withdrawal of the Illinois libraries; \$ 4,940.00 quoted by III/Polaris on August 6, 2015. Wiles moved the bill be sent to PrairieCat in order to have the funds available when we are billed by III/Polaris. Second by Bailey. Motion carried.

B. Vote to postpone FY18 budget proposal and discussion until accurate costs are obtained from III/Polaris. Since the contract extends past the end of FY18, we can use current cost plus the amount for LEAP and one after-hours upgrade to prepare the FY18 budget. Kane will work on it for the January meeting. Levetzow moved to table the FY18 budget proposal and vote. Second by Luikart. Motion carried.

Levetzow asked if budget proposal and discussion was the appropriate time to review our choices for OverDrive ebooks. The State Library has switched to once per year enrollment for Bridges. It should be open in March or April, with a “go live” date of July 1. She summarized the following information from Becky Heil at the State Library of Iowa (excerpted here from the email) regarding the Bridges OverDrive consortium.

1. Davenport says that they were told at one point that larger libraries are not encouraged to join. Is that true? If so, can you tell us why? *When the new contract was negotiated, there was a clause stating those who currently have a separate OD account, were not allowed to join. See section (2.1.1.14) We were also told that they would not allow anyone over 100,000 population to be part of the consortium. This necessitated Des Moines Public leaving the consortium and providing their own platform. However, the 100,000 number is not in the contract. We believe that because section 2.1.1.14 says “stand-alone” libraries can’t rejoin, that perhaps RiverShare libs could. The decision on whether or not to allow the potential for RiverShare libs to join must be made by Overdrive. Then, the State Library needs to look at costs and determine if they can be added. We have talked about where the question to OD should originate. Not sure if RiverShare or an individual library should ask them or if the state should ask. We are happy to talk to the group about that.*
2. Can community colleges join Bridges? *Sorry, but the new Overdrive contract specifically omits community colleges. OD has said they will only accept public libraries. The few CCs that were already members were allowed to be grandfathered in. The state library has talked about the possibility of helping to broker a special consortium just for community colleges, but the impetus would have to come from them as a group.*
3. Would it be possible to get enrollment costs for the following libraries? *You can get the info here: [Bridges Costs](#) (<http://www.statelibraryofiowa.org/ld/c-d/download/price-list-2012/bridgespricingnonmemberthrufy21>) but I’ve also included the FY 18 numbers for you.
Bettendorf \$4,618.21 Davenport \$13,259.05 LeClaire \$789.45 Scott County Library \$3,599.92 Clinton Public Library \$3,795.05 Musser Public Library \$3,275.18*

Fiedler asked for more data about Bridges such as their content, the wait lists, and the total costs spent on both groups. The initial OverDrive contract was signed April 2014. Levetzow commented that \$9,000.00 / year isn't enough money for collection development. Kane asked what happens to Advantage titles? Groskopf thinks you would keep your Advantage titles, however, when we moved to RiverShare, Advantage titles became consortium content. Clarification is needed on this. Nancy and Sally have purchased some titles with the academic OverDrive money. Subjects include Vet tech, nursing and agriculture. Libraries rotate selection among six of them – each selects for two months. We would lose the integration in the RiverShare online catalog if we went to Bridges. Fiedler commented that Musser is committed to RiverShare OverDrive at this time; Wiles commented that Clinton Public Library might be willing to put additional dollars into the OverDrive collection since their patrons love it. Groskopf indicated that Davenport might be willing to add consortial content if we have a commitment to retaining RiverShare OverDrive. Bridges will be discussed at the next OPAC committee meeting.

7. Other and updates, questions, comments from individual member libraries:

Brad Wiles is leaving the Clinton Public Library in mid-January for KJWW Engineering. Beth Mosher will be interim director until a new director is hired.

This is Marlene's last meeting for Kaplan.

Scott Community College is fully staffed now.

Muscatine Community College Library renovation starts in May 2017.

Clinton Community College Library renovation is almost done.

Musser is fundraising to move into their new building.

Scott County is fundraising to move their Walcott branch to the new building.

LeClaire is weeding children's and looking to renovate the YA space.

8. Adjourn – Fiedler moved to adjourn. Meeting was adjourned at 3:10 PM.

Next AOW Meeting is 2:00 p.m. on January 19, 2017 in the small meeting room at the Davenport Public Library-Main Branch.