



RiverShare Assembly of the Whole Committee

Davenport Public Library Main Library

January 19, 2017

2:00 p.m.

Minutes taken by Connie Owings, Scott County Library System

1. Roll Call

Present: Bettendorf Public Library (Maria Levetzow); Clinton Community College Library (Sally Myers, via GoToMeeting); Clinton Public Library (Brad Wiles); Davenport Public Library (Amy Groskopf); LeClaire Community Library (Ellen Miller); Muscatine Community College Library (Nancy Luikart, via GoToMeeting); Musser Public Library (Robert Fiedler); Scott Community College Library (Michelle Bailey); Scott County Library System (Tricia Kane)

Not Present:

Guests: Connie Owings, Secretary; Susan Green, Technical Services Committee chair; Carina Mulcrone, Circulation Committee chair.

2. Approval of Minutes: Owings asked that the minutes be corrected to read "Next AOW Meeting is 2:00 p.m. on January 19, 2017" instead of 2016. Fiedler moved to approve the December 15, 2016 minutes as amended; second by Levetzow. Motion carried.

3. Treasurer's report and approval of Financial Reports (Kane)

The financial reports were e-mailed with the agenda. RiverShare Libraries account balance as of January 12, 2017 is \$47,295.24. Invoices paid since the previous financial report: Vonage, OverDrive and OverDrive integration. Received payment from Kaplan and PrairieCat for data cleanup. Levetzow moved to approve the financial reports as presented; second by Bailey. Motion carried.

4. Committee Reports

A. ILS Committee (Groskopf) – The Illinois libraries data purge scheduled for the end of October (patrons and items and bibs) hasn't happened so far. ILS committee had a conference call with III/Polaris on this and the purge is scheduled to be completed by the beginning of April. Site rep is responsive but data services manager is not helpful. In a hosted environment, they need to be responsible for efficient handling of all data services. Weekly conference calls starting next Thursday. Training server will be unavailable while they are testing for the purge and notice will go out about the exact dates.

B. Technical Services Committee – Revised strategic plan submitted to AOW. Discussed new icons for OPAC and going ahead with our own data purge. Bailey moved to approve the strategic plan, second by Levetzow. Motion carried.

C. Circulation Committee – Considered language on "you saved" receipts. Recommend to leave language as is. Carina will add the patron code spreadsheet to the website.

D. Information/OPAC Committee – Discussed whether patrons should be allowed to change pickup points in the OPAC. Levetzow is checking for more details. More material types have been added by III/Polaris so the "Limit by" drop down boxes got very long. Libraries now have the option to group formats in that box. Libraries wishing to make a change to their OPAC should put in a Help Desk ticket.

5. Old Business

A. III/Polaris removal of data: Illinois libraries, Ashford University, Kaplan University, St. Ambrose (ILS Admin) – see ILS Admin update; this purge to be complete by the beginning of April 2017.

B. Bylaws Ad hoc Committee report: Vote on bylaws revision presented December 15, 2016: Levetzow sent out the latest bylaws draft via the directors email list on Nov. 21, 2016. Kane moved to approve the bylaws as presented; second by Fiedler. Roll call vote taken; all ayes. Motion carried.

C. III/Polaris Contract Ad hoc Committee report (Groskopf, Kane, Wiles): The Year 7 payment in November 2017 covers the contract period of November 2017 through October 2018. Got an e-mail from Bill Easton; they are re-doing their pricing structure.

D. Review of 28E agreement: Groskopf will begin review and choose another member to assist.

E. FY18 Budget: Vote on FY18 RiverShare budget – handout at meeting: Kane reviewed the budget in the amount of \$123,273. LEAP is part of Polaris Maintenance. Statistics used were from the Polaris Statistical Summary as of January 3, 2017. Kane will send out the budget after the meeting to the GoToMeeting attendees. Budget can be approved at the next meeting.

F. RiverShare OverDrive/Bridges: Nothing new to report.

6. New Business

A. Mobius delivery: current contract through June 2017; seek FY18 pricing? Kaplan has an individual contract with Mobius and can cancel as they wish. Fiedler will contact Mobius for an FY18 quote. Myers stated that Mobius is doing a better job than the previous service. Interstate delivery to Illinois libraries that has been handled by Davenport and Rock Island will continue for a while longer, but will only be done once a month. Patrons are being contacted if they drop off materials in the wrong place, and may accrue fines as a consequence.

7. Other and updates, questions, comments from individual member libraries:

LeClaire: Miller will be doing her first summer reading program at LeClaire; libraries shared how they handle prizes.

Musser: Building project moving along; still need to raise funds.

Bettendorf: Had 800 people for the Winter Carnival last Saturday.

Scott County: Exterior demolition begun in preparation for interior remodeling at new Walcott branch and still fund raising.

Clinton Public: Has advertised for a new director.

Muscatine Community College Library will be getting a renovation in May.

8. Adjourn – Fiedler moved to adjourn. Meeting was adjourned at 2:40 PM.

Next AOW Meeting is 2:00 p.m. on February 16, 2017 in the small meeting room at the Davenport Public Library-Main Branch.