



RiverShare Assembly of the Whole Committee

Davenport Public Library Main Library

March 30, 2017

2:00 p.m.

Minutes taken by Connie Owings, Scott County Library System

1. Roll Call

Present: Bettendorf Public Library (Maria Levetzow); Davenport Public Library (Amy Groskopf); LeClaire Community Library (Ellen Miller); Musser Public Library (Robert Fiedler); Scott County Library System (Tricia Kane)

Not Present: Clinton Community College Library; Clinton Public Library; Muscatine Community College Library; Scott Community College Library

Guests: Connie Owings, Secretary; Susan Green, Technical Services Committee chair; Carina Mulcrone, Circulation Committee chair.

2. Approval of Minutes: Levetzow moved to approve the February 16, 2017 minutes; second by Kane. Motion carried.

3. Treasurer's report and approval of Financial Reports (Kane)

The financial reports were e-mailed with the agenda. RiverShare Libraries account balance as of March 23, 2017 is \$48,445.47. Invoices paid since the previous financial report: Vonage. Levetzow moved to approve the financial reports as presented; second by Fiedler. Motion carried.

4. Committee Reports

A. ILS Committee (Groskopf) – The Illinois libraries, Kaplan, Ashford, and St. Ambrose data purge (patrons and items and bibs, etc) still hasn't happened. Polaris is still working on this and asking questions periodically for clarification.

B. Technical Services Committee – Iowa bibliographic and item purge in progress; Davenport and Bettendorf and buddy libraries are done; working on Scott County Library

C. Circulation Committee – No report

D. Information/OPAC Committee – Valerie Farrar, Davenport Public Library, appointed as chair

5. Old Business

A. III/Polaris removal of data: Illinois libraries, Ashford University, Kaplan University, St. Ambrose (ILS Admin) – see ILS Admin update; this purge likely will not be complete by the beginning of April 2017.

B. III/Polaris Contract Ad hoc Committee report (Groskopf, Kane): Melissa Congdon, account sales representative, contacted Amy requesting update on our response to their quote. III/Polaris agreed to drop our quote by \$3,000.00. Kane passed out revised budget information. We have about 400 terminal server licenses. Their quote is based on projected circulation of current libraries. Groskopf will check on exactly what figures they are using. The quote is still for a 5 year contract. The price stays stable for 2 years and then goes up each of the next 3 years by 3.5 % (2021, 2022, 2023). Kane distributed a spreadsheet of what library by library costs would be using the figures from Polaris and the current numbers for circulation, patron, and item amounts. Maria sent out an e-mail to libraries about terminal server licenses, telling them how many current they have and asking if they have enough; we can adjust at this time if needed. If libraries do not respond that they need more licenses, we will assume they have enough.

C. Review of 28E agreement: Groskopf will begin review and choose another member to assist.

D. RiverShare OverDrive/Bridges: No plans to change at this time. Remove from agenda.

F. Mobius delivery: current contract through June 2017 – need FY18 pricing: Fiedler received and emailed updated pricing information from Mobius. As expected, prices have increased, however 22% is more than expected. On the document, the \$100.00 line haul listed for Muscatine Community College should be on Musser Public Library. Levetzow asked if they were charging us for 5 day a week delivery to all of our libraries? Levetzow will check with MALA to see what they would quote. Fiedler will let Mobius know that we will be seeking other quotes. Kane mentioned there is approximately \$36,000.00 in the reserve fund to be used at the group's discretion; perhaps to offset the delivery increase. Mobius offered to come and explain their pricing or have a conference call. Need the information for our meeting in May; there will be a vote then.

6. New Business

A. Moving items from Lost status to Withdrawn (Groskopf): Individual libraries need to take action via Help Desk. Merideth has discovered that even though we thought that the system was set up to move items from lost to withdrawn automatically, that has not been happening. And lost items that moved over from Sirsi have that date in a field that Polaris doesn't use to look at what items should be moved from lost to withdrawn. The fix for this can be set up library by library – we just need to know what libraries want to set this up. Those libraries should get in touch with Merideth and she will work with them.

7. Other and updates, questions, comments from individual member libraries:

LeClaire is getting some additional shelving

8. Adjourn – Fiedler moved to adjourn. Meeting was adjourned at 3:00 PM.

Next AOW Meeting is May 18, 2017 at 2:00 pm in the small meeting room at the Davenport Public Library-Main Branch.