



RiverShare Assembly of the Whole Committee

Davenport Public Library Main Library

March 15, 2018

2:00 p.m.

Minutes taken by Connie Owings, Scott County Library System

1. Roll Call

Present: Bettendorf Public Library (Sue Mannix); Clinton Community College Library (Sally Myers); Clinton Public Library (Holly Youngquist); Davenport Public Library (Amy Groskopf, Merideth Willett); LeClaire Community Library (Ellen Miller); Muscatine Community College Library (Nancy Luikart); Musser Public Library (Robert Fiedler); Scott Community College Library (Michelle Bailey); Scott County Library System (Tricia Kane)

Not Present:

Guests: Connie Owings, Secretary & Technical Services Committee chair

2. Approval of Minutes: Groskopf moved to approve the January 18, 2018 meeting minutes; second by Luikart. Motion passed.

3. Treasurer's report and approval of Financial Reports (Kane)

The financial reports were e-mailed with the agenda, including a copy of the Innovative invoice for \$2,833.33 (pro-rated OverDrive Integration to align with annual ILS renewal in November 2018). RiverShare Libraries account balance as of March 6, 2018 is \$41,359.99. Invoices paid since the previous financial report: Vonage, Siteground Website Services, and Innovative. Younquist moved to approve the financial reports as presented; second by Bailey. Motion passed.

4. Committee Reports

A. ILS Committee (Groskopf) – Committee is monitoring progress on removing the lingering associated data from libraries no longer a part of RiverShare; newly re-established biweekly conference call has helped with responses. Problems with OverDrive integration into the PAC are still ongoing. Christine Barth will check with Maria Levetzow on prioritizing and/or escalating this ticket.

B. Technical Services Committee – The committee presented a recommendation for revised purge procedures which has also been approved by the circulation committee. Recommendation passed.

C. Circulation Committee – The circulation committee forwarded a recommendation for updated wording to Section 16 in the RiverShare Circulation Manual. Recommendation passed.

D. Information/OPAC Committee – OverDrive integration is still a problem; see ILS Committee

5. Old Business

A. III/Polaris removal of data: Illinois libraries, Ashford University, Kaplan University, St. Ambrose (ILS Admin) – Barth is keeping track of this progress; III took a clean copy of our entire database to test removing acquisitions data, even before they try it in our test server. We appreciate that they are being very careful.

B. III/Polaris Contract Ad hoc Committee report (Groskopf, Kane): Price quotes and contract documents were e-mailed to the directors mailing list on February 21, 2018.

There was discussion of the pros and cons of a 3 year versus a 5 year contract. 5 years is a long period of time for a technology contract. Although we would save money by going with the longer time frame, it's still affordable at 3 years. Some prefer 5 years due to the other companies' software and devices we have integrated with Polaris and the lack of staff we have to migrate again. There is great concern about the lack of service and responsiveness of the company. Do we have a sense of the stability of the company? SirsiDynix and Innovative are the main players in the traditional library automation field for libraries of our size and in a consortium. For open source solutions, they may or may not offer the kind of technical support that we would need, since we have no dedicated technical staff.

Would joining INN-Reach be a more cost effective choice for us? It is not really a replacement for the ILS; it is not for circulation or a shared patron database. It's more of a replacement for ILL/OCLC than it is for the ILS. Each of our libraries would still have to have their own standalone ILS, and then could share materials via a system like INN-Reach. It would be more costly for the community colleges to go to standalone than to remain in the consortium.

Are we open to new members? We are a smaller group – would there be pros or cons to taking on new members? Delivery could be an issue; we would need to see if our delivery vendor could provide service and at what cost. For future discussion.

It comes down to whether we feel we need more time to evaluate systems and possibly migrate or whether we would feel we were too locked in at five years. If we signed for 3 years, we would need to begin investigating systems immediately. It takes 18 months to 3 years to select and migrate to a new vendor. It was suggested to appoint an ad hoc committee by 2020 to investigate vendor and automation system options for the future.

Youngquist moved to sign a 3-year contract with Innovative for Polaris; second by Mannix. Roll call vote: Bettendorf, yes; Clinton Community College, no; Clinton Public Library, yes; Davenport, no; LeClaire, no; Muscatine Community College, no; Musser, no; Scott Community College, no; Scott County, no. Motion failed.

Luikart moved to sign a 5-year contract with Innovative for Polaris; second by Groskopf. Roll call vote unanimous; all in favor. Motion passed.

C. FY 19 budget: Kane presented the latest FY19 budget as distributed via the mailing list on February 21, 2018. Website services increased this year to \$300.00 which includes money to renew the RiverShare domain, which is billed every 3 years. The Gotomeeting subscription was removed. "Take from the table" Groskopf moved we take the issue of the FY19 budget from the table; second by Luikart. Youngquist moved to pass the FY19 budget as presented; second by Luikart. Roll call vote unanimous; all in favor. Motion passed.

D. Iowa Open Meetings Law training required by the RiverShare bylaws: State Library of Iowa self-paced training at <https://statelibraryofiowa.imscheckout.com/Course/view/478511>. Roll call certification of completion was taken. 3 remaining delegates will complete the training. Roll call will be taken again at the next meeting.

6. New Business: FY19 Officers. Per our bylaws that Chair and Vice-Chair will be filled on a rotating basis in alphabetical order, Muscatine Community College will be Chair next year beginning in July. Luikart will appoint a secretary; Scott County Library System will continue as treasurer. We will elect Musser vice-chair at the first meeting of next fiscal year.

7. Other and updates, questions, comments from individual member libraries:

8. Adjourn – Groskopf moved to adjourn; second by Youngquist. Meeting was adjourned at 3:22 p.m.

Next AOW Meeting is April 19, 2018 at 2:00 pm at the Muscatine Community College Library. Remote attendees will use Zoom to participate. Luikart will provide instructions for joining.