



RiverShare Mission Statement:

The mission of the RiverShare Libraries is to provide optimum access to member libraries through resource sharing, including an ILS (integrated library system), delivery, and governance.

RiverShare Assembly of the Whole Committee

Davenport Public Library Eastern Branch

September 17, 2015

2:00 p.m.

1. Roll Call (Lisa)

Present: Bettendorf Public Library (Maria Levetzow); Clinton Public Library (Brad Wiles); Davenport Public Library (Amy Groskopf); East Moline Public Library (Laura Long); Kaplan University Library; LeClaire Community Library (Jillian Aschliman); Kaplan University Library (Marlene Metzger); Moline Public Library (Bryon Lear); Muscatine Community College Library (Nancy Luikart) River Valley District Library (Kimberly Riley); Rock Island Public Library (Angela Campbell); St. Ambrose University Library (Mary Heinzman); Scott Community College Library (Michelle Bailey); Scott County Library System (Tricia Kane); Sherrard Public Library District (Bobbi Jackson); Silvis Public Library (Nancy Ashbrook); Lisa Lockhart (Rock Island Public Library); Kelly Giovanine (Moline Public Library)

2. Approval of Minutes

Minutes of the August meeting were reviewed and suggestions for amendments to minutes were made. Approval of minutes were moved and seconded
Minutes approved as amended

3. Financials (Tricia)

Tricia reviewed the financial reports
Approval of the financials were moved and seconded
Financials approved

4. Vice President's Report (Laura) –

5. Committee Reports

A. ILS Committee – Amy presented the recommendation from the ILS Admin committee for the Illinois libraries exit plan. Last day for patron cross borrowing between Iowa and Illinois Libraries will be May 15, 2016. Hold Queues will plan to separate on April 15, 2016. At that time Iowa libraries will be able to place holds on Iowa materials. Illinois libraries can place holds on Illinois materials. Suggestion to pay one additional month of MALA delivery in July 2016 to help with residual returned after Illinois Libraries have official exited. Need to follow up with MALA to find out feasibility and cost of one additional month for Illinois Libraries. RiverShare will contract with Innovative for catalog cleanup services, rather than PrairieCat, so the RiverShare will have more control over the process. Illinois libraries will reimburse RiverShare for the cleanup services from the grant funds received. Illinois patrons owing less than \$25 in fines on their RiverShare account will be purged from Polaris.

B. Tech Services Committee – No report

- C. Circulation Committee – No report
- D. PAC Committee – Discussed the future role of the committee at the last meeting
- E. IT Committee – Did not meet
- F. PR Committee – Did not meet
- G. Other - none

6. New Business

- A. Discussion of 28E requirements for separation and dissolution

There are actually different 28e agreements – one for reciprocal borrowing and one for the ILS. How does the exit of the Illinois libraries impact the 28e agreements? All agreed that this should be reviewed by an attorney. Amy offered to have the Davenport City Attorney review and make a recommendation on how to proceed regarding the 28e agreements. Amy said she would send the legal opinion to the directors rather than wait to share at the next AOW meeting.

- B. Discussion of billing procedure for data clean-up services – discussed in ILS Admin Committee report

- C. Discussion of ILS Committee recommendations – discussed in ILS Admin Committee report

- D. Other

7. Old Business

- A. RiverShare re-structuring statement/press release and FAQ

There are several concerns regarding the FAQ document. First, it was thought that it was meant to take the form of a “takeaway” handout for patrons with questions about the transition. Also, the FAQ document seemed to be written primarily from the perspective of Illinois Libraries. Lisa Lockhart explained that the Messaging Committee was unaware of the direction to create a simple “takeaway” handout and this FAQ was modeled after a similar document written when RiverShare was formed. The FAQ was intended more as a tool for staff and this was not an official RiverShare release. Jillian had written a sample statement for use at LeClaire pulling information from the approved press release that all are welcome to use and modify with each library’s own information. Jillian offered to send the handout to the group. Motion was made and approved to accept Jillian’s handout. Brad said that he will send out the press release as soon as he returns to the office with one minor change to add the text “After careful deliberation, **the governing boards** of the eight Illinois libraries have voted...” At this point the FAQ document has been scrapped.

- B. Proposed changes to RiverShare Bylaws Article 11

Brad presented a language change to article 11, section 11.1 Obligations. This language change is intended to keep consistent with the language in the 28e agreements.

- C. Other

8. Other

- A. QC special collections group update and announcement – The Quad Cities Area History Network is hosting an event at the Rock Island County Historical Society on October 27 from 10:00 to 3:00. For questions regarding the event, please contact Brad Wiles.

9. Adjourn

Next AOW Meeting is 2:00 p.m. on November 19, 2015 at East Moline Public Library.