



**RiverShare Mission Statement:**

**The mission of the RiverShare Libraries is to provide optimum access to member libraries through resource sharing, including an ILS (integrated library system), delivery and governance.**

**RiverShare Assembly of the Whole Committee**

**Moline Public Library**

**April 17, 2014**

**2:00 p.m.**

1. Roll Call
2. Review of Minutes
3. Executive Committee
  - a. Financials
  - b. Delivery Report Update
  - c. Nominating Committee – Slate of Candidates
  - d. Revised Overdrive Quote
  - e. Sale of Polaris to Innovative
4. ILS Admin Committee
  - a. Polaris Upgrade
  - b. Overdrive Implementation Plan
  - c. Other
5. Tech Service Committee
6. Circulation Committee
7. PAC Committee
8. IT Committee
9. PR committee – Spark usage
10. Other

Next meeting: Thursday, May 15, 2:00 p.m. at Bettendorf

1. Roll Call

In attendance, Sue Mannix (Bettendorf), Sally Myers (Clinton Community College), Amy Birtell (Clinton Public Library), Amy Groskopf (Davenport), Jillian Aschliman (Kaplan and LeClaire), Lee Ann Fisher (Moline), Bobby Fiedler (Musser), Shelli Fehr (River Valley), Angela Campbell (Rock Island), Mary Heinzman (St. Ambrose), Paul Seelau (Scott County), Laura Long (Silvis)

Attending via GoToMeeting: Jeff Stafford (Coal Valley), Nancy Luikart (Muscatine Community College)

2. Review of Minutes

Paul Seelau moved to accept minutes of March 20, 2014 Assembly of the Whole meeting.

Shelli Fehr seconded.

No discussion.

All in favor.

3. Executive Committee

a. Financials

Currently have a total of \$42,243.87, with encumbrances scheduled for \$5741.00 for LEAP, \$194 and \$489 for the GoToMeeting technology, leaving a total of \$35,819.87 on hand. Scott County report is behind in reporting due to migration to new system.

Lee Ann Fisher moved to accept.

Amy Groskopf seconded

No discussion.

All in favor.

#### b. Delivery Report Update

RAILS is interested in doing delivery for all RS libraries on a cost recovery basis. That has been approved by their board. MALA will accept cancellation at any time with 90 days notice, and prorated cost would be refunded. MALA currently charges on a volume basis with 5 days delivery. RAILS would charge on a cost recovery basis, and individual libraries choose how many days they have pickup, and cost is based on that regardless of pickup. With the RAILS plan, cost could go up, down or stay the same for individual libraries.

Mary Heinzman had requested comments prior to the meeting. Some Illinois libraries expressed a wish to leave the decision to the Iowa libraries, who will suffer the biggest financial impact. Some libraries are in favor of the change, some are less sure due to the financial impact.

Question was posed as to the possibility of RAILS using hubs. It was explained that would be an option for any library that has very small delivery; delivery would be made to a hub and then library staff would pick up. Point was made that concern about dependability of RAILS delivery could be equated with dependability of MALA delivery, who have already changed the requirements of delivery the first year we contracted with them. Question was posed as to whether we could sign a 5 year commitment with RAILS. MALA is hoping to renegotiate contracts resulting in lower costs, but that is not guaranteed. Point was made that MALA drivers do not take the same care with materials that the RAILS drivers were known to do. Sue Mannix pointed out that even though rates would increase for the Bettendorf Public Library, they are still willing to go with the option that has the greatest good for the greatest amount of people. Discussion ensued as to quality of MALA delivery, some libraries have improved, others have not. Seems to be dependant on the individual driver. Delivery times with MALA are considerably slower than we experienced with RAILS. Nancy Luikart expressed that the quality of their delivery has increased, and considering the increased cost to them, MCC is not willing to change at this time.

The Burr Ridge project, in which RAILS outsources delivery, was discussed. Laura Long indicated that RAILS is looking at that as a pilot project, but that they aren't considering a one-size-fits-all method. Especially in more rural areas, like we have, the outsourcing option may not be an option.

We are not prepared to vote on this today as we are waiting for a final quote from RAILS, who are waiting on delivery data from Kaplan and Ashford.

#### c. Nominating Committee – Slate of Candidates

Paul Seelau and Sue Mannix comprised nominating committee. Executive committee is bringing forward a list of 6 candidates. Shelli has indicated she is willing to serve as vice chair. The slate of candidates is as follows:

For Vice Chair/Chair Elect -- Shelli Fehr

For Executive Board member-at-large:

Jillian Aschliman

Flora Lowe

Angela Campbell

KennethWayne Thompson

Nancy Luikart

We need to vote for vice chair and then three members at large on the Executive committee. Because of the way that finance committee and exe committee got combined, the rotation of the Executive committee has been derailed. In order to balance that, the Executive committee will ask for suspension of bylaws, and members will be asked to vote for 3 candidates. Two top vote getters will serve for two years, and the third vote getter will serve one year. Electronic ballots will be sent soon.

Executive Committee recommends to the Assembly of the Whole that Article 9, Section A3 of the RiverShare Bylaws be suspended in order to allow election of two members at large for two year terms, one member at large for one year term and the retention of one member at large for one year.

No discussion.  
All in favor.

d. Revised Overdrive Quote

Mike Shontz contacted Amy Groskopf to let her know that when the original OverDrive quote was developed, he thought that the academic libraries were already OverDrive customers. A revised invoice was send, with the academic platform doubling to \$12,000, with total costs going from \$28,750 to \$34,750. Amy Groskopf handed out copies of the spreadsheet with the financial formula determining per library costs.

Time frame could change depending on whether or not WILBOR libraries can sign a 6 month contract; if not, then Iowa libraries have to notify WILBOR on whether or not they are resubscribing by mid-May, for the new contract that starts July 1.

Laura Long reports that OMNI libraries contract with OverDrive directly, and any remaining funds that are in those accounts can be transferred to the RS OverDrive consortium.

Question was raised as to whether or not Polaris will be ready to integrate OverDrive. Amy said that there are a couple of libraries that have the latest release of R2. Even if integration needs more time, patrons would still have access to eBooks through the OverDrive traditional platform.

Comment was made as to likelihood of requiring Polaris API. There is no definitive answer as to that, especially given the purchase of Polaris by Innovative and the uncertainty that involves.

Question was raised as to whether or not academic patrons could use public platform, without reciprocal borrowing arrangement in place between two platforms.

Paul Seelau moved that we move forward with implementing the OverDrive public library and the academic platforms for June 1 release.

Amy Birtell seconded.

No discussion.

Roll call vote.

Ashford University Library (Flora Lowe/Deb Duhr)-AUL	
Bettendorf Public Library (Sue Mannix/Maria Levetzow)-BPL	Yes
Clinton Community College Library (Sally Myers/Michelle Bailey or Nancy Luikart)-CCC	yes
Clinton Public Library (AmyBirtell/Beth Mosher)-CPL	yes
Robert R Jones Public Library District (Jeff Stafford/East Moline Library) - CVP	yes
Davenport Public Library (KennethWayne Thompson/Amy Groskopf) - DPL	yes
East Moline Public Library (Cynthia Coe/Tami Cox) - EMPL	
Henry C Adams Library (Susan Miniel/Deb Schrader) - HCA	
Kaplan University Library (Jillian Aschliman) - KUL	abstain
LeClaire Community Library (Jillian Aschliman /Carina Mulcrone) - LCL	yes
Moline Public Library (Lee Ann Fisher/Bryon Lear/Deborah Shippy) - MPL	yes
Muscatine Community College Library (Nancy Bird Luikart/Sally Myers) - MCC	yes
Musser Public Library (Pam Collins/Bobby Fiedler) - MUS	yes
River Valley Library (Shelli Fehr/Teri Blake) - RVL	yes
Rock Island Public Library (Angela Campbell/Amy Penry) - RIPL	yes
St Ambrose University Library (Mary Heinzman/Julia Dickinson) - SAU	yes

Scott Community College Library (Michelle Bailey/Sally Myers or Nancy Luikart) - SCC	
Scott County Library (Paul Seelau/Sarah Carlin or Connie Owings) - SCL	yes
Sherrard Public Library District (Dodie Wessel/Paula Graff) - SPLD	no
Silvis Public Library (Laura Long/Cynthia Coe) - SVP	yes

Amy Groskopf moved that for OverDrive payment, if need to delay payment until July 15, RiverShare will cover cost out of reserve funds.

Paul Seelau seconded.

Discussion about due dates. It was decided to send invoices July 1, thereby avoiding end of fiscal year and difficulties in payments for some libraries.. Motion rescinded.

e. Sale of Polaris to Innovative

They intend to honor our contract pricing. There is a lot of speculation. General consensus seems to be that LEAP is the platform of the future and that is the direction the new combined platform is going.

May 6-9 is Innovative Users Group in Detroit, and one day has been designated for Polaris users.

4. ILS Admin Committee

a. Polaris Upgrade

We're scheduled for May 12 for 9:00 p.m. We've been encouraged to select a backup date, due to Polaris workload. June 2 was selected. We will upgrade test server as soon as R2 is available. Reindexing will occur as well, for RDA purposes.

b. Overdrive Implementation Plan

At ILS Admin meeting it was discussed how implementation of OverDrive will happen, given our aggressive timeline. MARC libraries have begun process of training to load marc records. Thanks were extended to ILS Admin committee for work in assembling plan.

c. Other

No other.

5. Tech Service Committee

Last draft of strategic plan, will vote on it at next meeting, where they are meeting with opac committee. Bib record Purge process will start in July, after training on test server.

6. Circulation Committee

No report.

7. PAC Committee

No report but interested in OverDrive. Natalie has been working on getting list of databases for MuseGlobal.

8. IT Committee

No report.

9. PR committee – Spark usage

Of the 20 libraries, only 6-8 are actually using Spark. Question rose as to whether it is a viable communication tool? Why aren't libraries using it; is it an implementation issue? A training issue? Is it something that people have forgotten about? There is no cost. Bryon Lear will send instructions out again. Directors were requested to check with service desks to ensure that it is being used.

10. Other

Paul Seelau moved to adjourn.

Lee Ann Fisher seconded.

All in favor.

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