



RiverShare Mission Statement:

The mission of the RiverShare Libraries is to provide optimum access to member libraries through resource sharing, including an ILS (integrated library system), delivery, and governance.

RiverShare Assembly of the Whole Committee Minutes

Le Claire Community Library

May 19, 2016

2:00 p.m.

Minutes taken by Sue Mannix, Bettendorf Public Library Information Center

1. Roll Call (Wiles)

Bettendorf Public Library (Sue Mannix); Clinton Public Library (Brad Wiles); Davenport Public Library (Amy Groskopf); East Moline Public Library (Laura Long); Kaplan University Library (Marlene Metzger); LeClaire Community Library (Jillian Aschliman); Moline Public Library (Bryon Lear); Musser Public Library (Bobby Fiedler); Rock Island Public Library (Angela Campbell); Scott County Library (Tricia Kane); Sherrard Public Library District (Bobbi Jackson); Silvis Public Library (Nancy Ashbrook)

Not Present: Clinton Community College Library; River Valley District Library (Port Byron, IL); Robert R. Jones Library (Coal Valley, IL); Muscatine Community College (Muscatine, IA); Henry C. Adams Library (Prophetstown, IL); St Ambrose University (Davenport, IA); Ashford University (Clinton, IA).

Guest: None

2. Temporary Secretary Appointment – AOW President, Brad Wiles asked for volunteers to take minutes of the May 19th meeting. Sue Mannix (Bettendorf) volunteered.

3. Approval of Minutes—Motion to approve April AOW meeting minutes by Fiedler, seconded by Aschliman. Motion carried.

4. Financials (Tricia) – Kane reported Rivershare Libraries account balance in the amount of \$40,505.59. Only invoice paid during previous month was Vonage in the amount of \$232.80. Motion to approve financials by Ashbrook, seconded by Fiedler. Motioned carried.

5. Committee Reports

A. ILS Committee—Amy Groskopf reported on behalf of the ILS Committee, stating transition processes are going well. Once ILL and the HOLDS transfer issues are resolved, things will progress on schedule.

B. Tech Services Committee – It was reported that TS Committee elected officers for FY17:

- Chair- Susan Green (Bettendorf)
- Vice Chair- Connie Owings (Scott County)
- Secretary- Amy Fry (Le Claire)

C. Circulation Committee – Aschliman reported on behalf of the Circulation Committee, indicating that members of the Circulation Committee had raised questions on the proposed transition to MOBIUS as Rivershare's new delivery vendor in FY 17. A video conference with

MOBIUS is scheduled for May 19, 2016 immediately following the AOW meeting at Le Claire Community Library. Aschliman forwarded a list of questions to MOBIUS in advance of the video conference and stated that she anticipated the committee's questions would be addressed during that meeting.

D. PAC Committee—No report.

E. IT Committee—Didn't meet. No report. AOW recommends updates to the Rivershare website reflecting changes to the membership after June 30, 2016.

F. PR Committee —Did meet. No formal report. Aschliman mentioned that she is in possession of the Rivershare banner. It was discussed that following the withdraw of St. Ambrose from Rivershare Libraries Consortium, St. Ambrose staff-member, Malavika Shrikhande, will no longer maintain Rivershare's social medial activity. Aschliman will reach out to members of PR Committee to determine if there are other interested members who might assume this responsibility.

G. Other – Wiles reported that he will attend Open Meetings Training for the City of Clinton and share pertinent information with the AOW, as applicable.

6. New Business

A. Return of Materials to Illinois Libraries after June 30. – Groskopf recommends Iowa libraries return IL items received at their libraries to DPL during months surrounding the delivery transition. Mannix asked to review suggested process at a later date.

B. OCLC Consortium- Wiles raised a question on Rivershare membership requirements for OCLC relating to Cat Express vs. Full Membership. Aschliman indicated LCL is a CatExpress library and she has no experience with any other level of membership. Mannix indicated her understanding that Rivershare doesn't require full membership to OCLC and the State of Iowa does not require full OCLC membership. Bailey confirmed that Rivershare has been removed from the search string by OCLC.

C. Other – It was suggested that bags be favored over bins in deliveries between IL and IA libraries for small shipments for the remainder of the transition ending on June 30, 2016. Additionally, Ashbrook stated that Silvis Public Library will be closed to the public on Monday, May 23, 2016 and for the following three (3) weeks for renovation. Silvis PL will host an Open House on Saturday, June 11, 2016 at 1 pm. Ashbrook added that Silvis PL is hiring two (2) Library Clerks. Information on the application process will be available on the City of Silvis website and Silvis Public Library website.

7. Old Business

A. Rivershare Budget for FY 17 – Groskopf reported that she has received a response from Innovative/Polaris regarding estimated cost figures for Rivershare to continue services in FY 17 (\$116,778). Rivershare Treasurer (Kane) will run this figure through the consortium's established financial formula to determine percentages to be invoiced to the remaining Rivershare member libraries. Kane will remove fees for the *Course Reserves* and *MuseGlobal* features and send out fee estimates to Iowa Rivershare member libraries prior to June AOW meeting. Invoices will be

sent to member libraries in late August. AOW will approve FY 17 Budget at the June 2016 meeting.

B. MOBIUS/MALA Follow-up. Wiles stated that plans for the transition from MALA to new delivery vendor MOBIUS appear to be in-hand. Iowa Rivershare Libraries can ship to KCLM starting in June.

C. Other—None

8. Other Business

A. None

9. Adjourn – Motion to adjourn by Mannix, seconded by Groskopf. Motion carried.

Next AOW Meeting is 2:00 p.m. on June 16, 2016 at Moline Public Library (Moline, IL)

Respectfully Submitted,

Sue Mannix- Acting Secretary (Bettendorf Public Library Information Center)
June 15, 2016

June 21, 2016- Amended as approved. (SM)