



RiverShare Mission Statement:

The mission of the RiverShare Libraries is to provide optimum access to member libraries through resource sharing, including an ILS (integrated library system), delivery, and governance.

RiverShare Assembly of the Whole Committee

Moline Public Library

June 16, 2016

2:00 p.m.

Minutes taken by Amy Groskopf, Davenport Public Library

1. Roll Call (Amy)

Present: Bettendorf Public Library (Sue Mannix); Clinton Public Library (Brad Wiles); Davenport Public Library (Amy Groskopf); East Moline Public Library (Laura Long); Kaplan University Library (Marlene Metzger); LeClaire Community Library (Jillian Aschliman); Moline Public Library (Bryon Lear); Musser Public Library (?); Rock Island Public Library (Angela Campbell); Scott County Library System (Tricia Kane); Sherrard Public Library Districk (Bobbi Jackson); Silvis Public Library (Nancy Ashbrook); Muscatine Community College (Nancy Luikart); Scott Community College (Michelle Bailey)

Not Present: Clinton Community College Library; River Valley District Library; Robert R. Jones Library; Henry C. Adams Library; St. Ambrose University; Ashford University

2. Temporary Secretary Appointment

AOW President, Brad Wiles, asked for volunteers to take minutes of the June 16, 2016 meeting. Amy Groskopf (Davenport Public Library) volunteered.

3. Approval of Minutes

Motion to approve the May 19, 2016 minutes by Ashbrook, seconded by Mannix. Motion carried.

4. Financials (Tricia)

Kane reports the RiverShare Libraries account balance in the amount of \$43,501.76. The balance shows an increase as Iowa members have paid for Mobius bags, but we have not yet paid Mobius for the bags. Only invoice paid during the previous month was Vonage for \$233.83. Kane will send a correct Report of Revenues and Expenditures to correct some alignment errors that assigned Mobius delivery bag payments to the wrong libraries. (Note: this was sent via email to directors later in the afternoon on 6/16/2016).

5. Committee Reports

A. ILS Committee – Amy Groskopf reminded members that they need to run their end of fiscal year statistics as soon as possible after July 1, 2016. We will request Polaris to do cleanup in the database to remove the IL libraries' patrons and bib and item records beginning Aug 1, 2016

B. Tech Services Committee – No report.

C. Circulation Committee – No report.

D. PAC Committee – No report.

E. IT Committee – No report; committee disbanded

F. PR Committee – The social media logins were passed from Malavika S at SAU to Jillian Aschliman (LeClaire). With Jillian resigning as director of LeClaire Community Library those logins will be passed to Amy Fry (LeClaire Community Library)

G. Other – None.

6. New Business

A. Meeting schedule for FY2017 – Meetings will be held the 3rd Thursday of the month at the Davenport Public Library Main Library in the small conference room. Videoconferencing options will be available.

B. Patron Privacy and HTTPS – Nancy Luikart shared information she learned regarding security and privacy issues for our patrons and the importance of using https for all websites. Amy G will investigate whether the Polaris PAC can default to HTTPS for searching. Currently it defaults to HTTPS only for pages involving patron details of login credentials.

C. Other – None.

7. Old Business

A. FY2017 Budget – Kane presented the FY2017 budget. This budget should include all RiverShare costs for the year, including overdrive and vonage, etc. We negotiated a price reduction from Overdrive to reflect our smaller group but will still have both the public and academic library platforms. This budget does not include an amount for the reserve fund. Motion to approve the FY2017 budget by Amy Groskopf, seconded by Luikart. Motion passed on voice vote with the IL libraries abstaining.

B. Remaining post July 1, 2016 items – Aschliman asked about delivery but this topic was deferred.

C. Other – Amy Fry will be interim director of the LeClaire Community Library after July 8j, 2016 Maria Levetzow will be BPL's representative to RiverShare for the foreseeable future Silvis Public Library will be reopening on 6/27; an official grand re-opening is scheduled for Saturday July 9, 2016. Brad Wiles will carry on as chair of RiverShare until the July meeting.

8. Adjourn

Motion to adjourn made by Mannix. Meeting was adjourned at 2:45PM.

Additional notes from delivery discussion held after adjournment of the official meeting:

-We have had some information from the Mobius delivery driver that libraries that selected less than 5-day/week delivery will be charged for 5-day/week delivery. Sue M has the contract that clearly states that libraries have the option to select less than 5-day/week delivery and that gives costs for each delivery frequency option presented. No libraries have received an invoice from Mobius for delivery as of 6/16/2016 so we will wait to see what amount is invoiced. Libraries should not pay their invoices until we know that the invoicing reflects the contract amounts for all libraries.

Next AOW Meeting is 2:00 p.m. on July 21, 2016 at Davenport Public Library-Main Branch.