



RiverShare Mission Statement:

The mission of the RiverShare Libraries is to provide optimum access to member libraries through resource sharing, including an ILS (integrated library system), delivery, and governance.

RiverShare Assembly of the Whole Committee

Davenport Public Library Main Library

August 18, 2016

2:00 p.m.

Minutes taken by Connie Owings, Scott County Library System

1. Roll Call

Present: Bettendorf Public Library (Maria Levetzow); Clinton Public Library (Brad Wiles); Davenport Public Library (Amy Groskopf); Kaplan University Library (Marlene Metzger); Musser Public Library (Robert Fiedler); Scott Community College Library (Michelle Bailey); Scott County Library System (Tricia Kane)

Clinton Community College Library's voting proxy was Clinton Public Library ; LeClaire Community Library's voting proxy was Bettendorf Public Library; Muscatine Community College Library's voting proxy was Musser Public Library.

Not Present: Clinton Community College Library; LeClaire Community Library; Muscatine Community College Library

Guests: Connie Owings, Secretary, Susan Green, Technical Services Committee chair; Carina Mulcrone, Circulation Committee chair.

2 Approval of Minutes Levetzow moved to approve the July 21, 2016 minutes; second by Groskopf. Motion carried.

3. Financials (Kane)

Kane sent out the July financial reports via e-mail on August 15, 2016. RiverShare Libraries account balance is \$39,785.82. No bills have been paid since the previous financial report. Kane submitted the following summary of the FY17 budget items in response to questions at the July 21, 2016 meeting:

Polaris costs – reduction in charges due to fewer libraries and the removal of Federated Searching and Course Reserves
OverDrive platforms – Academic and public, reduction in charges due to fewer libraries

Vonage – telephony service

Go-To-Meeting

Polaris Users Group

Siteground - website backup and malware monitoring

Levetzow moved to approve the financial reports as presented; second by Bailey. Motion carried.

5. Committee Reports

A. ILS Committee (Groskopf) – New site manager for RiverShare @ Polaris/III is Elizabeth. \$2,200 from last budget year will be used this year for an after hours upgrade to the newest release. In the OPAC, "Did you Mean?" now will not point to items that are not in the catalog. LEAP will add item record management; now called Polaris Web. Purge of Illinois items postponed until the State Library of Iowa Annual Survey is released so proper statistics can be gathered. Groskopf still waiting for Polaris to provide dollar amounts to purge St. Ambrose, Kaplan and Ashford items.

B. Tech Services Committee – No report; no meeting. Purge delayed.

C. Circulation Committee – No report; no meeting.

D. PAC Committee – No report; no meeting.

E. IT (Technology) Committee – No report; committee will be removed from the revised bylaws.

F. PR Committee – No meeting, but all RiverShare social media has been shut down.

G. OverDrive Selection committee – Groskopf and Levetzow had a conference call with OverDrive. We have to maintain the academic platform. We have to sign a new contract with them because of the new amounts for content, which includes \$500.00 (plus \$8,000.00 from last year) for the academic platform content and \$9,500.00 for the public platform content. Public libraries can present the academic platform for their users as well as the public platform, and academic libraries can present the public platform in addition to the academic platform. Committee is interested in turning off the full integration in the OPAC. Since patrons have to log into the OPAC to see Overdrive titles, they don't always find them if they don't log in. Bridges open enrollment is in the spring. The committee agreed to 2 month shifts for selection, rotating libraries alphabetically. Right now is BPL, CPL is next. Committee would need to check on what happens to OverDrive Advantage titles if we switch to Bridges – what would be the costs – what would be the implications for the academic libraries – what are the holds ratios – etc.

H. Other – None.

6. New Business

A. Election / appointment of officers

i. **Amy Groskopf (President)**

ii. **TBD (President-elect)**

iii. **Connie Owings (Secretary)** appointed by Groskopf

iv. **Tricia Kane (Treasurer)**

Levetzow/Fiedler moved accept slate of candidates as presented

B. Other

7. Old Business

A. AOW officer succession plan - Chair could rotate alphabetically among the libraries. Current chair is DPL. Bylaws will address this.

B. Bylaws review - Bylaws committee is Levetzow, Luikart. Draft could be ready by the next meeting. It will be a complete replacement, not a line-by-line revision.

C. Committee recommendations - which ones go, which ones stay. Bylaws will address this.

D. Vendor liaisons – Discussion of whether to put something in the bylaws about establishing vendor liaisons. Levetzow will pass along to the bylaws committee for the draft revision. Discussion of establishing individuals to begin contract negotiations with Polaris/III. Libraries can also ask additional staff to step up and help with RiverShare workload. Groskopf, Kane and Wiles will be the official negotiating committee to request a contract proposal from Polaris/III for the next 5 years.

E. Polaris PAC and HTTPS discussion follow up – Amy checked with Polaris/III and the client-server connections are secure. The OPAC is secure after the patrons log in to their accounts.

F. Other – Iowa Library Alliance: MUS, SEL, DPL all joined the extended Missouri network for \$100.00 per library. Kaplan has extra Mobius delivery bags available. DPL is calling patrons to remind them that they cannot return Illinois materials to libraries in Iowa. They only intend to take the books back to Illinois through December. In order to have a NOHOLDS card, you need to have *the checkbox* checked to block holds in the OPAC. August 27, 2016 Clinton Book Festival.

8. Adjourn – Fiedler moved to adjourn. Meeting was adjourned at 3:19 PM.

Next AOW Meeting is 2:00 p.m. on September 15, 2016 at Davenport Public Library-Main Branch in Amy's office.