



## RiverShare Assembly of the Whole Committee

Davenport Public Library Main Library

September 15, 2016

2:00 p.m.

Minutes taken by Connie Owings, Scott County Library System

### 1. Roll Call

Present: Bettendorf Public Library (Maria Levetzow); Clinton Community College Library (Sally Myers); Clinton Public Library (Beth Mosher); Davenport Public Library (Amy Groskopf); Kaplan University Library (Marlene Metzger); LeClaire Community Library (Ellen Miller); Musser Public Library (Robert Fiedler); Scott Community College Library (Michelle Bailey); Scott County Library System (Tricia Kane)

Muscatine Community College Library's voting proxy was Clinton Community College Library.

Not Present: Muscatine Community College Library

Guests: Connie Owings, Secretary, Susan Green, Technical Services Committee chair; Carina Mulcrone, Circulation Committee chair.

**2. Approval of Minutes** Levetzow moved to approve the August 18, 2016 minutes; second by Bailey. Motion carried.

### 3. Approval of Financial Reports (Kane)

Kane sent out the July financial reports via e-mail on September 9, 2016. RiverShare Libraries account balance is \$39,316.37. Invoices paid since the previous financial report were Vonage for \$234.78.

Metzger moved to approve the financial reports as presented; second by Levetzow. Motion carried.

**4. Treasurer's Report** – see above.

### 5. Committee Reports

#### A. ILS Committee (Groskopf) –

Groskopf is still waiting for Polaris / Ill to provide dollar amounts to purge St. Ambrose, Kaplan and Ashford items. Kaplan would like the bill for the purging of their items before the end of the year.

An after hours update to release 5.1 SP1 will be scheduled for November 28 or December 5, 2016. (\$2,200 from last budget year will be used this year for the upgrade to the newest release). Committee feels the upgrade offers a lot of value. Save report templates in Simply Reports. "Did you mean" will only suggest owned items in the OPAC. Fix the spontaneous reappearance of not-owned items in the catalog. Fixes a holds issue. Option for "you saved" dollar amounts on the patron receipts. We will purge and go ahead with the upgrade regardless of the Annual Survey from the State Library of Iowa. Upgrade Nov. 28th or Dec. 5th.

Will set up a call with our new site manager. April 2-5th, 2017 will be the Innovative Users Group in National Harbor, Maryland. We will be in contract negotiations by then.

There is a way to join a union catalog of Innovative libraries using INN-Reach to provide ILL to a larger group, beyond the INN-Reach libraries in Mobius. That particular group is expensive.

**B. Tech Services Committee** – No report; no meeting. Purge delayed.

**C. Circulation Committee** – Table circulation committee recommendation for non-compliance wording so that they can align with Technical Services Committee.

**D. PAC Committee** – No report; no meeting.

## 6. Old Business

**A. Bylaws Adhoc Committee report (Levetzow)** – In process

**B. Polaris Contract Committee report (Groskopf)** - Amy e-mailed our key contact at Ill/Polaris but got no response. We might have to contact them in person.

## 7. New Business

**A. Interstate borrowing privileges: What are the parameters for interstate borrowers? How does this relate to libraries who allow patrons to pay a fee for library services?**

Discussion:

Interstate borrowers (DPL agreement with IL former RS borrowers) are a NOHOLDS card. Must have a RIP card. limited to 10 items. Must return to DPL.

Extending all-RiverShare borrowing privileges to patrons of libraries in Iowa is acceptable due to Open Access. Extending all-RiverShare borrowing privileges to patrons of libraries in Illinois is NOT acceptable.

Clinton PL sells cards to individuals from Fulton, IL but they should not be allowed to place holds on RiverShare items. Is selling a card to an individual or a family different from contracting with an Illinois city? Musser has contracts with cities in Illinois.

We need to make sure non-Iowa cards are identifiable and set up correctly in RiverShare. Settings in the system must address walk-in circulation as well as placing RiverShare-wide holds or only local holds.

Walk-in use is determined on a library by library basis.

It was a previous AOW decision to allow holds by Open Access patrons on a library by library basis.

For holds to be blocked in the PAC for Illinois contract holders, you have to check the box in the settings for the OPAC that they cannot place a hold if they exceed overdues/fine thresholds.

Libraries can place staff holds in the client for Illinois cardholders, but the patrons can't do it through the OPAC.

Error message is "You've exceeded the number of holds cancel a hold or....." We can change it to "You are not allowed to place a hold on this item...please contact"

Fiedler asked about a time frame for reviewing the Contract Library issue.

Mulcrone will ask circ committee members to submit all the codes, etc. they are using for patrons and submit to her and the information can be reviewed for policy and/or procedural decisions.

Computer use only cards - Bettendorf is starting to do this. If they already have any kind of RiverShare card, they don't need one of these. They are using it with PC Res. They are good for 3 months.

**B. Approval of OverDrive public library and academic library contracts (Groskopf)** - Academic library platform fee is \$2,000.00 with \$500.00 collection credit; public library platform fee is \$3,000.00 with \$9,500.00 collection credit. Levezow moved to approve the revised OverDrive contract, second by Kane. Motion carried.

Now we will work on integration of the platforms. Levezow will check to see what the permissions are in the Academic platform.

## **8. Other**

### **A. Updates from individual member libraries**

Scott Community College Library has positions open.

Scott County Library has a part-time position open.

Musser is getting a new/used building for their library by Summer of 2017 with 109 parking spaces!

Bettendorf is making progress on repairs from the broken water pipe; may be done by November 1, 2016. Book sale coming up in October.

Clinton finished main floor renovations. Had a well-attended book/author fair.

Clinton Community College Library - renovations done 1st of December, 2016.

LeClaire has a new director, Ellen Miller.

Davenport will be renovating the Main Library, furniture, shelving, etc.

## **9. Adjourn** – Bailey moved to adjourn. Meeting was adjourned at 3:10 PM.

Next AOW Meeting is 2:00 p.m. on October 20, 2016 in the small meeting room at the Davenport Public Library-Main Branch.